

Visiting Scholarship Programme Europe 2027 GUIDELINES

1. Eligibility requirements for applicants

Applications will be accepted from **radiology residents who are in their 3rd, 4th or 5th year of training at the time of the application as well as during the entire envisioned scholarship period**. Radiology residents who are still in training at the time of the application, but would have already finished their training before or during the scholarship period are *not* eligible to apply. Active ESR membership is a prerequisite. Applicants need to attach a current curriculum vitae (CV), a motivation letter and **a confirmation of resident status, signed by the head of department**. Applications without official proof of the radiology resident status will *not* be accepted. Candidates can apply for one topic only which cannot be changed anymore after the application has been submitted. From within this topic one preferred training centre needs to be chosen with the option of a second and third choice.

2. Selection process of grant winners and assignment to host training centers

Due to the fact that the number of grants is limited, it will not be possible to consider every single application. After the application deadline, an **independent ESOR Evaluation Committee** made up of members of the ESOR Steering and Programme Planning Committee (please see ESOR website) **will review and score all applications received via the ESR MyUser area based on the following criteria:**

- previous ESOR/ECR activities
- qualities of the candidate's CV
- possibility of the applicant to become a country luminary in the field
- the degree of motivation
- letter(s) of support

Once the evaluation process by the ESOR expert committee has been completed, **it will be the duty of the ESOR Scientific Director to select and assign the highest scored candidates** from as many different countries as possible to as many different host training centers as possible based on good geopolitical spread, gender balance, balance between the various topics and the host training centers' availability. **It will not be possible to change the topic or assigned host training center after the official assignment has been done through ESOR.**

3. Responsibilities of ESOR grant winners

Selected candidates are asked to confirm their acceptance of the scholarship grant to the ESOR Office **within seven days upon notification**. After the official acceptance of the scholarship, scholars are asked to make all further arrangements directly with their host training centers without any further delay.

a. ESOR Scholars are asked to fix the **exact dates of the scholarship** in accordance with the tutors of the host centers and to announce these dates to the ESOR Office as soon as possible. **Please note that the scholarship needs to be completed by the end of December 2026 at the very latest.** It is not possible to postpone the scholarship to a later date nor to divide the scholarship into various intervals. Scholars are expected to introduce themselves personally to their tutors on the first day of their scholarship which is why it is important for them to select a starting date when the tutors are available onsite at the host centers.

b. It will be the responsibility of the ESOR scholars to communicate with the host centers regarding the details of their training and whether more responsibilities than observer status can be obtained. The training itself will be provided for free by the host centers. **ESOR solely acts as facilitator and coordinator between the training centre and the scholar.** The exact time-schedule as well as the content of the scholarship will be fixed by the host center together with the scholar. The daily hours of onsite attendance as well as any absences of the scholar need to be agreed upon with the host center. ESOR has no influence on the time schedule/programme of the scholar. **It is recommended that the scholar seeks for an online meeting with the tutor at the host center before the start of the scholarship to discuss and align the programme and time schedule with the individual needs**

and to enquire whether there are any tasks that can be done in advance and/or in preparation of the scholarship.

c. ESOR Scholars will be asked by the HR departments of the host training centers for further additional documents and shall provide them without any delay to ensure a smooth administrative process. ESOR Scholars should aim at concluding all administrative paperwork with the host institution before they actually start the scholarship or during the first days of the scholarship.

d. It will be the responsibility of the ESOR scholar **to proactively search for accommodation well in advance of the scholarship** and to seek advice from the host institution on where to look best for accommodation close to the host training center. In most cases, host centers will not be able to provide accommodation on the campus.

e. It will be the responsibility of ESOR scholars **to take care of their travel arrangements, health insurance as well as visa application**. The host institution may provide guidance with regard to visa applications and issue scholars a respective letter of confirmation.

g. Scholars are asked to confirm to the ESOR Office via email on their first day (cc. ESOR tutor) that they have started their scholarship.

4. Programme structure of the scholarship:

The programme offers a structured modular training in a highly esteemed training centre. The scholar will have the opportunity to follow and participate in the core knowledge training programme through tutorials and lectures, followed by hands-on teaching on routine clinical cases and/or modality techniques and protocols, led by an assigned tutor. The scholar will be able to observe clinical activities but will not have direct patient care responsibilities.

5. Duration of scholarship:

The scholarship is a three-month training and ends after this period. **The three months need to be done in a row and cannot be split up.** A prolongation on an official ESR/ESOR basis is not possible. If the respective training centre intends to employ the scholar as trainee or offer an additional scholarship it is a decision absolutely besides the ESOR project.

6. Language:

Each scholar is expected to be fluent in English. The training is offered in English, except if the scholar speaks the language of the training centre. In non-native English-speaking training centres, teaching will be in English, while major radiological conferences and reporting may be in the local language. Some knowledge of the local language may thus be an advantage.

7. Financial issues:

Each scholar will receive a grant upon completion of the training, and after the delivery of the following documents:

- General report
- Final report
- Photo
- Receipts of expenses directly connected to the training period (i.e. flight tickets, accommodation, public transportation)
- Screenshot of submitted Eurorad case
- Grant Form (provided by the ESOR office in due time)

The grant of €3.500 is intended to contribute in part to travel and accommodation expenses during the training period. ESOR cannot guarantee that the grant will cover these costs in full. **During the period of the training the scholar is responsible for covering his/her expenses and his/her own health insurance. The training itself is offered for free.** Kindly note that in order to be eligible for the grant payment all final documents (final report, general report, expenses receipts, photo, Eurorad case and grant form) **MUST** be submitted to the ESOR Office immediately after the end of the scholarship.

8. Reports:

Training Centre:

The scholars shall ask their tutors at the host center to issue a report on their performance towards the end of the three-month training before the scholars leave the host center.

This is to confirm and describe:

- the exposure of the scholar to a number of clinical cases
- the participation in mentored imaging studies in which he/she was actively involved in performance and/or interpretation
- attendance in lectures, clinical rounds and tutorials
- documented training from an established teaching file or previous cases
- potential publications and submissions of abstracts

Further feedback may be added by the tutor. The report should be signed and stamped by the tutor and provided to the ESOR Office via email in pdf format by the scholar together with all other requested documents.

Scholar:

Final report:

Towards the end of the three-month training period each scholar is requested to submit a detailed final report. The detailed final report should describe the theoretical and practical experiences gained throughout the training period. We would additionally welcome views as to what degree the expectations were fulfilled.

The following structure could be used:

- first name, family name:
- topic:
- training centre:
- training period:
- head of department (first name, last name, e-mail address):
- tutor(s) (first name, last name, e-mail address):
- introduction:
- daily activities/schedule:
- other activities:
- potential publications / submission of abstracts to ECR:
- final comments (e.g. experience, benefits, ...):
- acknowledgments (optional):

General report:

In addition to the final report, scholars are asked to provide a general report which will be published in the ESOR Annual Report on the ESOR website. Please click here to view previous reports:
<https://www.esor.org/about/annual-reports/>

The following structure could be used:

- first name, family name:
- hospital in home country:
- topic:
- training centre:
- a brief description of your experiences, benefits, etc. (approx. **150 words**)

The general report has to be submitted by the scholar with all other documents at the end of the training period.

Photo:

Each scholar is asked to send the ESOR Office a portrait picture for the ESOR Annual Report meeting the following requirements:

File Format: **JPG**

Size: no less than **5x5 cm**

Resolution: **300 dpi**.

9. Submission to Eurorad as part of the Scholarship

Each scholar is asked to submit a case report to Eurorad (www.eurorad.org) as part of the scholarship. Each submitted case undergoes a regular peer-review process, and every published case receives a DOI for future reference along with a Certificate of Publication. However, the cases are not PubMed indexed. Eurorad is not a Journal and does not have an impact factor. All scholars will be provided with more detailed information and guidance via email. It is important to add a screenshot of the submitted case to all requested documents.

10. ESOR Visiting Scholarship – certificate of completion

Upon the receipt of all requested documents, a certificate of completion will be issued by ESOR.

Please do not hesitate to contact the ESOR Office (isabella.davicino@myesr.org) if you have any questions.